

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input checked="" type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Martin Farrington, Director of City Development		
Contact person:	Phil Cole	Telephone number: 0113 3787872	
Subject²:	Accept West Yorkshire Combined Authority (WYCA) Adult Education Budget (AEB) Grant Agreement 2024-25		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.)</p> <p>The Director of City Development agreed to :</p> <ul style="list-style-type: none"> a) Accept the Adult Education Budget (AEB) Conditions of Funding agreement from WYCA for a devolved AEB grant allocation of £2,290,124 for the academic year 2024-25 adult learning activities in the period 1st August 2024 to 31st July 2025. b) Authorise the Council to sign, seal and return the associated Funding Agreement to WYCA c) Authorise the Council to spend WYCA AEB funding on the Council Adult Learning programme, including programme staff & tutors, MIS infrastructure and online platforms, direct learning delivery as well as sub contracted learning delivery. <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>This decision sits under the previous key decision D55238. The Council has</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

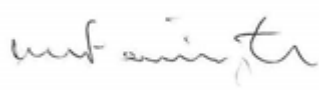
³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>received a Conditions of Funding Agreement with WYCA to accept a devolved local authority grant allocation for academic year 2024-25 adult learning activities to residents living in the devolved region in the period 1st August 2024 to 31st July 2025. The WYCA funding agreement must be signed and sealed by corporate solicitors and returned to WYCA prior to the Council receiving monthly grant payments. There are no clauses in the WYCA agreement that the Council Adult Learning programme cannot comply with.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>The Agreement is for the third and final year of the current devolved funding strategy for Adult Learning across West Yorkshire. There are no alternative funding streams to deliver this scale of Adult Learning activities across the District.</p>
Affected wards:	none
Details of consultation undertaken⁴:	<p>Councillor Pryor, Deputy Leader of the Council and Executive Member for Economy, Culture and Education</p>
	Ward Councillors
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
	Others
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>Phil Cole, Head of Funding Programmes & Business Support and Acting Head of Employment & Skills</p>
List of	Date Added to List:-

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

Forthcoming Key Decisions⁷	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call-in	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Martin Farrington, Director of City Development	
	Signature 	Date 5 April 2024

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.